



BIRLA HIGH SCHOOL

FAQ (2023-2024)

1. When does the term begin?

Classes will begin for KG to Class V on Monday, 3rd April 2023 at 8:00 a.m. and for Nursery on Tuesday, 4th April 2023 at 9:00 a.m.

2. What are the school timings?

- From Tuesday, 4th April school timings will be 9:00 a.m. – 11:00 a.m. for Nursery till further notice.
- From Monday, 3rd April 2023 the school timings **for KG to V** will be as mentioned below:
- For KG – 8:00 a.m. - 12:00 noon
- For Class I – 8:00 a.m. - 1:05 p.m.
- For Class II - 8:00 a.m. - 1:15 p.m.
- For Class III-V - 8:00 a.m. - 1:25 p.m.

3. When will the stationery be submitted to the class teachers?

Parents of Classes Nursery to II will have to submit the stationery to the class teacher on Thursday, 30th March 2023 between 9 a.m. – 12:00 noon. Please note that entry and exit will be from Gate No.1.

4. Does the school provide any transport?

Transport is not provided by the school and we take no responsibility for carpools.

5. In case of any problem regarding books/uniforms, who do we contact?

You are requested to sort the problem with the concerned vendor, failing which please feel free to contact the Headmistress by mail at: headmistress@birlahighschool.com

6. How do we get the school diary?

The school diary is given by the Class teacher once the new session commences.

7. Is there any half-day facility for the students?

We do not have any system for half day. Children will not be allowed to leave early or come in late to school.

8. Are children allowed to enter school late?

Children are not allowed to enter school late. After 8:00 a.m. they will be marked late and after 3 days of being late in a month, strict action will be taken. The child is also liable to be sent home.



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9. Are Activity Based Learning (ABL) classes and Clubs compulsory?

Activity Based Learning (ABL) classes are held every Wednesday for the students of Class I & II. Timings are as follows:

- for class I: from 12:45 p.m. to 1:25 p.m.
- for class II: from 12:45 p.m. to 1:35 p.m.

Clubs are held every Wednesday for the students of classes III, IV & V from 12:45 p.m. – 1:40 p.m.

Both the above are held during school hours and therefore compulsory.

10. Are the extracurricular classes after school compulsory?

Extracurricular classes are held for the students of classes III, IV & V only. These classes are optional for the students and are held after school on the specified days mentioned in the diary.

11. Is school closed on rainy days, rallies/bandhs?

School is open on all these days. Parents should use their discretion in sending their wards to school unless otherwise notified.

12. Are parents allowed to meet the teachers in the morning?

Parents are not allowed to meet the teachers in the morning. Please follow the days and timings mentioned in the school diary for the same.

13. Are Tiffin Boxes or Water Bottles allowed to be sent later?

Tiffin boxes or water bottles will not be accepted by security or the school office after school has begun.

If the child forgets his tiffin box/water bottle, he will be provided with food/ water at school.

14. Are Escort cards compulsory for dispersal?

Yes, the **Escort card** is compulsory.

Children are not allowed to leave the school without the Escort ID card. Only parents will be issued a gate pass (if necessary) if they fail to produce the Escort ID card during dispersal.

A child will not be dispersed against his Fee Book.

15. Will a gate pass be provided to the Carpool driver?

No gate pass will be issued to the carpool drivers.



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16. Who are the Authorized Booksellers?

NUR – V:

Oxbridge - 79/1, A.J.C. Bose Road, Kolkata - 700 014,
Ph: 033 22175354, 9007218679

KG- V:

Scholar's Victoria Plaza: 2A, Shakespeare Sarani (Sahara Sadan Complex) Opp. M.P. Birla Planetarium Kolkata-700 071.
Phone - 2282-6246/9830253393, 7044069108
(OPEN 7 DAYS A WEEK)

17. On which dates can stationery be purchased from the Bookseller?

Sale of stationery from the Bookseller's shops mentioned above, will be as follows:

- **Class Nursery:** Friday, 17th March and Saturday, 18th March 2023 from 10:30 a.m. to 6:00 p.m.
- **Class KG:** Saturday, 25th March 2023 from 10:30 a.m. to 6:00 p.m.
- **Class I:** Sunday, 26th March 2023 from 10:30 a.m. to 6:00 p.m.
- **Class II:** Monday, 27th March 2023 from 10:30 a.m. to 6:00 p.m.
- **Class III:** Tuesday, 28th March 2023 from 10:30 a.m. to 6:00 p.m.
- **Class IV:** Wednesday, 29th March 2023 from 10:30 a.m. to 6:00 p.m.
- **Class V:** Thursday, 30th March 2023 from 10:30 a.m. to 6:00 p.m.

18. From where do we purchase the school uniforms?

The prescribed school uniform vendors are:

a) **Scholar's Victoria Plaza:** 2A, Shakespeare Sarani (Sahara Sadan Complex) Opp. M.P. Birla Planetarium Kol-71. Phone - 2282-6246/9830253393, 7044069108 (OPEN 7 DAYS A WEEK 10:30 AM TO 6 PM)

b) **Sureka Stores:** 4, Lord Sinha Road, Kolkata -71. (Opp. Shri Shikshayatan School and College)
Phone - 2282 8107/7025/9830193483 (SUNDAY OFF)
(MONDAY TO SATURDAY -11AM TO 7PM)

c) **Pragya Tailors:** 134, Mahatma Gandhi Road, Kolkata-07.
Phone - (003) 2269-3875

AE-332, Sector-I, Salt Lake City, Kolkata-64.

Phone - (033) 2337-8556

37A, Garcha Road, Ballygunge, Adjacent to Gariahat Tram Depot, Kolkata.

Phone - 2454-4911/4912/9830260838

(MONDAY TO SATURDAY -11AM TO 7PM)

d) **Status Collection:** B.K. Market (Ground Floor), Facing Pretoria Street (Opp. Astor Hotel) 16B, Shakespeare Sarani, Kolkata-71

Phone - 2282-8335/ 40630046/ 9836543840

5/2B, Nurullah Doctor Lane, Kolkata -17 (near Sana Nursing

Home) Phone - (033) 2280-0703 (MONDAY TO SATURDAY 11 AM TO 8 PM))