

**UNDERTAKING BY PARENTS SEEKING ADMISSION FOR THEIR WARDS IN**  
**Birla High School, 1, Moira Street, Kolkata -700 017**

We, Mr. \_\_\_\_\_ & Mrs. \_\_\_\_\_ parents/guardian of  
Master \_\_\_\_\_ seeking admission to Class \_\_\_\_\_ of Birla High  
School, 1, Moira Street, Kolkata – 700 017 do undertake to abide by the following rules  
and regulations of the School:

**Rules and Regulations**

Students are granted admission to this institution with the specific understanding that they will abide by the rules and regulations of the school regarding discipline, uniform and attendance in classes as laid down by the management. In this regard they must strictly adhere to the following:

- I/We commit to abide by all the rules and regulations of the school being enforced from time to time in Birla High School.
- I/We understand that Birla High School being a reputed school will fulfill all its promises with respect to the infrastructural facilities, but development of certain facilities takes their own time and I/we will cooperate with the school authorities in this regard.
- Though the school will take all precautionary measures, it is likely that the students may get hurt or meet with an accident during their sports hours or elsewhere in the school premises. The school authorities will not be held responsible for any such unforeseen incident.
- I/We understand that for the purpose of uniformity in books, school uniform and other accessories and maintenance of its quality, the school may authorize dealers to provide these items to our wards and it will be obligatory on my/our part to take items from them.
- I/We agree that the school fees would be automatically linked with escalating costs and determined by the management of the school accordingly.
- I/We also undertake that in the event of default of school fee and/or any other dues, the management of the school reserves the right to take appropriate action as deemed fit.

- I/We will inform the school authorities about any change in my/our home address or telephone numbers immediately after the change for updating the records and will not hold the school responsible for not receiving the information.
- Indulging in agitational activities is a breach of undertaking/discipline. I/we will not cause or involve in any sort of annoyance, violence or disturbance of tranquility to vitiate the academic atmosphere of the institution.
- I/We as parents/guardian of the students are expected to extend our full cooperation to ensure maintenance of discipline.
- Every student aspiring for a rewarding career shall endeavour to make the school proud by excelling in studies and good manners, politeness, courtesy in speech and conduct as well as cleanliness.
- Any form of bullying or ragging will result in a disciplinary action as mandated by law.
- Any misbehaviour or violation of school discipline will be dealt by the disciplinary committee and corrective measures will be taken. In extreme cases parents will be called upon to discuss the child's behaviour and may lead to penal consequences as prescribed by law.
- I/We understand that all policies are subject to change as per the school's requirement and exigencies.
- I/We understand that as parents/guardian we are expected to participate in all activities of the school as well as encourage my/our ward to take part in the upliftment and development of the school. As parents/guardian, when called upon, I/we will be required to lend our support to the endeavours of the school. I/We will make every effort to attend all meetings organised by the school authorities, and all PTA meetings.
- I/We agree with the photographs and videos of my/our ward participating in academic and co-curricular activities being uploaded on any social media platform.
- I/We further undertake that it is my/our obligation to disclose any illness my ward is susceptible to and which is known to me/us.
- It has been amply clarified by the school authorities to me/us that responsibility of commutation of my/our ward for attending school solely lies on me/us.

**ACKNOWLEDGEMENT**

I/We have gone through the terms of the above undertaking carefully and understand that these are for my/our ward's welfare and wellbeing. I/We also understand that if I/we fail to comply with these rules and regulations then I/we will be liable to action due as per school's said rules and regulations.

|           | Father | Mother | Guardian (if any) |
|-----------|--------|--------|-------------------|
| Name      |        |        |                   |
| Signature |        |        |                   |

Date .....

Annexure

- Immunization Records
- Past history of spinal cord, head injury etc. (if any)
- Specific health conditions - Asthma, Epilepsy etc. (if any)
- Allergy Data (if any)